AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, March 27, 2017 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE AND INVOCATION**

3. **CITIZENS TO BE HEARD**
   The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

   - Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
   - Only citizens may speak.
   - Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
   - Direct your comments to the entire Council, not to an individual member.
   - Show the Council members the same respect and courtesy that you expect to be shown to you.

   The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. **CITY COUNCIL COMMENTS**
   Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:
   - expressions of thanks, congratulations, or condolences;
   - information regarding holiday schedules;
   - an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
   - a reminder about an upcoming event organized or sponsored by the governing body;
   - information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is

scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and

- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Arbor / Earth Day - Mayor Pro Tem Ross

5.2. Community Directory - Mayor Werner

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Authorization for City Manager to enter into agreement with VIA Metropolitan Transit to proceed with design/location of three VIA Shelters within Shavano Park and grant of bus stop locations on De Zavala and Lockhill Selma - City Manager

6.2. Public Hearing - Receive testimony and comments from members of the public regarding an application for bank/savings and loan – drive through facilities "CC" use for Huntington West Office Building, 3424 Paesanos Parkway, Shavano Park, TX 78231

6.3. Discussion / action - Ordinance No. O-2017-006 Application for bank/savings and loan – drive through facilities "CC" use for Huntington West Building, 3424 Paesanos Parkway, Shavano Park, TX 78231 (first reading) - City Manager

6.4. Public Hearing - Receive testimony and comments from members of the public regarding rezoning a 22.46 acre tract of land located east of NW Military Highway in the vicinity of Pond Hill Road and Loop 1604, from B-1 Business District to B-2 Business District

6.5. Discussion / action - Ordinance No. O-2017-007 rezoning a 22.46 acre tract of land located east of NW Military Highway in the vicinity of Pond Hill Road and Loop 1604, from B-1 Business District to B-2 Business District (first reading) - City Manager

6.6. Public Hearing - Receive testimony and comments from members of the public regarding proposed amendments to City of Shavano Park of Ordinances, Chapter 6 – Buildings and Building Regulations and Chapter 36 – Zoning to consider change in carports

6.7. Discussion / action - Ordinance No. O-2017-008 proposed amendments to City of Shavano Park of Ordinances, Chapter 6 – Buildings and Building Regulations and Chapter 36 - Zoning to consider change in carports (first reading) - City Manager

6.8. Public Hearing - Receive testimony and comments from members of the public regarding proposed amendments to Chapter 36, Article IV, Tables 3, 4 and 5 of the permitted uses in zoning districts O-1, B-1 and B-2

6.9. Discussion / action - Ordinance No. O-2017-009 regarding proposed amendments to Chapter 36, Article IV, Tables 3, 4 and 5 of the permitted uses in zoning districts O-1, B-1 and B-2 (first reading) - City Manager

6.10. Discussion / action - Setting the dates for the City sponsored events (Independence Day / National Night Out / Holiday Event) - City Manager

6.11. Discussion / action - Establishing a City policy appointing citizens to steering groups responsible for planning City sponsored events - Alderman Simpson

6.12. Discussion / action - Amendment to the City of Shavano Park Town Plan - Alderman Hisel

6.13. Discussion / action - Selection of Shavano Park Auditors and authorizing City Manager Hill to negotiate terms - City Manager

6.14. Discussion / action - Authorizing the City Manager to purchase "CopTrax" Body Worn Cameras by Applied Concepts, Inc. as part of the previously approved grant - City Manager / Chief Lacy

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately**.**

8.1. Approval - City Council Meeting Minutes, February 27, 2017

8.2. Accept - Planning & Zoning Commission Meeting Minutes, February 1, 2017

8.3. Accept - Water Advisory Committee Meeting Minutes, February 13, 2017

8.4. Discussion / action - Ordinance O-2017-005 amending Chapter 2, Article V of the City of Shavano Park Code of Ordinances to conform with Resolution R-2015-024 regarding policies and procedures governing the management of public records (final reading) - City Manager

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:
It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 20th day of March at 3:00 p.m., a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

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Zina Tedford
City Secretary

REMOVED:

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

a. **Review of Police Chief Ray Lacy's six month Police Department assessment - April**

b. **PEG funds: Resolution outlining the City's plan for developing a Public Education channel and potential capital items for consideration - April**

c. **Public Hearing - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - April**

d. **Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - April**

e. **City Manager Review - <u>Annual</u> April**

f. **Ordinance O-2017-003 repealing Section 2-155 Complaints against City Officers, enacting Section 2-66 - Complaints against City Officers - Open**

g. **Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant** to TEX. GOV'T CODE **§551.071, Consultation with Attorney) - Open**

h. **Resolution reflecting signatories for the City of Shavano Park - <u>Annual</u> June**

i. **Auditors Engagement Letter - <u>Annual</u> July**

j. **Shavano Park Commercial and Residential Development <u>Semi-annual</u> Presentation - Bitterblue, Inc. / Denton Communities - August/February**

k. **Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - <u>Annual</u> September**

l. **Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - <u>Annual</u> September**

m. **Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - <u>Annual</u> September**

n. **Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**

o. **Selection - Boards, Commissions, and Committees - Annual September**

p. **City Council adoption of organizational chart - Annual September**

q. **Designation of City of Shavano Park Official Paper - Annual October**

r. **Disposal of City Equipment / Furniture - Annual October**

s. **Adoption of Official City Holiday Schedule - Annual November**

t. **Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**

u. **Approval of the yearly tax roll - Annual December**

v. **Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**

w. **Records Retention Policy - Annual December**

x. **Revisions to Employee Handbook - Annual January**

y. **Appointment of Council Appointed Positions - Annual January**

z. **Shavano Park Police Department 2016 Racial Profiling Report - Annual February**

aa. **City of Shavano Park Investment Policy - Annual February**

bb. **Scheduling the Date for the Annual City - Wide garage sale - Annual February**

cc. **Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual March**