



**SHAVANO PARK
ARBOR DAY & EARTH DAY
VENDORS RULES AND REGULATION
Saturday, April 13, 2019 from 10-2 p.m.
Shavano Park City Hall
900 Saddletree Court**

Environmentally-focused vendors are invited to participate in our Annual Arbor & Earth Day Event. We have limited booth space, so reserve your booth early. Applications will be accepted through April 1st. For yours and everyone's safety and enjoyment, please adhere to the following:

1. Spaces will be assigned. Vendor area will be located on grassy areas around City Hall (except for food service vendors).
2. Vendor must provide their own tables, chairs, tents, generators, and other equipment.
3. No flammable items except for generators or small open flames (e.g. candles).
4. No signs except in your booth area.
5. Set- up time is from 8:30 a.m.
6. No vehicles allowed in vendor area after 9:15 a.m. All vehicles must be parked in designated parking areas.
7. Only items listed and approved on this application will be allowed to be sold at the event. **It is not permissible for vendors to conduct raffles or solicit personal information from attendees.**
8. To reserve a space / slot – complete the registration sheet and return to Shavano Park City Hall for space assignment.

The City will not guarantee number of people attending the event. However, this event has been well received and we do expect a large turnout. We are excited for your participation and hope you enjoy the event.

Please complete the application and return to Zina Tedford, City Secretary (210) 493-3478 or via email ztedford@shavanopark.org.

**SHAVANO PARK
ARBOR DAY & EARTH DAY EVENT
VENDOR APPLICATION**

PLEASE PRINT

SPACE: _____

VENDOR'S NAME: _____

CONTACT PERSON: _____

BUSINESS ADDRESS: _____

CONTACT PHONE NUMBER: _____

E-MAIL ADDRESS: _____

List goods that will be displayed/sold (only listed items will be permitted for sale):

Will you be using a generator? _____

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

VENDOR AGREES TO INDEMNIFY AND HOLD THE CITY OF SHAVANO PARK, ITS OFFICERS, AGENTS, AND EMPLOYEES HARMLESS FROM ANY LIABILITY, LOSS OR DAMAGE THEY MAY SUFFER AS A RESULT OF CLAIMS, DEMANDS, COSTS OR JUDGMENTS AGAINST IT ARISING OUT OF THE ACTIVITIES TO BE CARRIED OUT PURSUANT TO THE HOLIDAY FESTIVAL. VENDOR FURTHER UNDERSTANDS AND RECOGNIZES AND WARRANTS THAT BY VOLUNTARILY AND INTENTIONALLY SIGNING THIS AGREEMENT THE CITY OF SHAVANO PARK IS RELEASED FROM ALL LIABILITY WHATSOEVER IN THE EVENT OF INJURY OR DAMAGE OF ANY NATURE TO ME OR ANYONE THIRD PARTY CAUSED BY OR INCIDENTAL TO MY PARTICIPATION AS A VENDOR IN THE HOLIDAY FESTIVAL.

DATE: _____

Business Name

By: _____
Agent's Name

PLEASE SIGN AND RETURN BY _____ to:

City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231